



BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 2
P.O. Box 249
Buchanan Dam, Texas 78609-0249

Minutes (Official) –January 15, 2026

1. (AI)¹ Call meeting to order.

(AD)²At 6:00 p.m., January 15, 2025, a Regular Meeting for the Board of Emergency Service Commissioners of Burnet County Emergency Services District No. 2 was called to order by President Sharon Barclay at the Cassie Volunteer Fire Department, 3900 RR 690, Burnet, Texas 78611. Notice of this meeting (Enclosure 1) had been previously posted at the Burnet County Courthouse and the Burnet County website, (Burnet County burnetcountytexas.org) in compliance with the provisions of Chapter 551, Texas Government Code.

2. (AI) Establish a quorum.

(AD) Board members in attendance were:

*Sharon Barclay
William Proffer
Felecia Sanchez
Robbie Cheatham
Jodeen Lee*



3. (AI) Pledge of Allegiance

(AD) The quorum having been established, the Pledge of Allegiance to the United States was rendered with appropriate honors.

¹ AI – Agenda Item

² AD – Action and/or Discussion by BCESD-2Commissioners

4. (AI) Invocation

(AD) Commissioner Barclay offered the Invocation.

5. (AI) Welcome guests

(AD) Commissioner Barclay welcomed all visitors to the meeting:

*Captain, George Sanchez – CVFD Fire Board President
Mrs. Kim Nave – CVFD Treasurer
Dan Lee
Thomas Herwig
Laura Schneider
Mrs. Megan Paz ESD2 Administrative Assistant*

6. (AI) Comments from the Board and Public not scheduled on the agenda may be made. However, no action can be taken on these matters, and the Board will not debate the comments at this meeting. Comments regarding specific agenda items should occur when the item is called. There is a 2-minute speaking limit.

(AD) Commissioner Barclay called for any comments regarding non-agenda items.

Commissioner Barclay stated that there will be a voting matter for February meeting regarding March meeting will need to be rescheduled.

Compliance for January TDEM reporting & posting to the Burnet Bulletin was completed.

Captain, George Sanchez presented Megan Foster the Fire Fighter of the Year award.

VP Bill Proffer encouraged attendance for East Lake Buchanan 50th Anniversary March 7, 2026. Cassie VFD will be going

7. (AI) Accept minutes from the December 18, 2025 meeting.

(AD) Commissioner Barclay called for any changes that need to be made to the Meeting December 2025 Minutes; with one correction completed and no other brought forth, the Minutes were accepted as presented.

8. (AI) Burnet County ESD No 2 Treasurer Report.

(AD) Commissioner Lee presented the Treasurer's Report for December 2025.

*Balance: Checking: \$ 295,175.82
FSB of Burnet – Sales Tax: \$ 22,027.77
Texas Class Reserve Investment: \$ 454,602.97
Texas Class Sales Tax Investment: \$ 340,049.93*

*Total Income: \$ 165,484.85
Expenses: \$ 25,993.04
Net Income: \$ 139,491.81*

*YTD Income \$ 284,099.14
YTD Expenses \$ 79,279.43*

*Budget \$ 566,132.00
Net Income \$ 204,819.71*

Commissioner Barclay called for discussion and/or questions regarding the Treasurers Report; with no discussion, the Treasurers Report was accepted as presented. (Enclosure 2)

9. (AI) Discussion and/or action regarding the disbursement of funds.

(AD) Commissioner Lee reported that she will be paying CVFD their monthly payment and Feb 1st; auditors' fees of \$13600.00 for both ESD 2 and CVFD; Mrs. Megan Paz and XLR8 for monogramming done \$153.00; Burnet Bulletin \$7.40.

10. (AI) Report from the Cassie Volunteer Fire Department

A. Report from CVFD Leadership

1. *Number of calls*
2. *Staffing, Structure, Retention, Recruitment – Strategic Plan #3*
3. *Training - Strategic Plan #4*
4. *Community Involvement - Strategic Plan # 7*
5. *Equipment and Apparatus - Strategic Plan #2*
6. *Other Department activity or concerns.*

B. Cassie VFD Financial Report

C. Discussion and/or action regarding Capital Expense Request.

(AD) Captain George Sanchez gave the report on CVFD activity for the month of December 2025.

Total Calls for December: 14

In-District calls: 11

Out of District calls: 3

Monday – Friday 8am-5pm: 3

YTD: 221

In-District calls: 148

Out of District calls: 73

YTD Monday – Friday 8am-5pm: 45

(Enclosure 3)

2. *Staffing – Fire Chief position has been posted and will remain open for 30 days; they are receiving resumes and will begin interviewing and background checks soon.*

3. *Training – 2 volunteers are still going to attend TEEKS and continuing Bimonthly training.*

4. *Community – no updates*

5. *Equipment & Apparatus – CVFF Thomas Herwig gave update on building of Skeeter F750 Step Side Brush Truck.*

B. Mrs. Kim Nave provided the Cassie VFD Treasurers Report for November 2025.

*Balance of \$ 36,717.83
Expenses \$ 11,831.08
Net Income \$ 11,361.42*

*YTD expenses \$ 54,196.15
Net Income \$ 15,384.35*

Mrs. Kim Nave provided the CVFD Account Report for November 2025.

*Balance of \$ 136,604.56
Expenses \$ 6.46
Income \$ 206.46
Net Income \$ 200.00* (Enclosure 4)

C. Commissioner Barclay requested any further discussion of Capital Expenditures regarding the SkeeterP F750 Step Side Brush Truck in the amount of \$206,183.00.

Commissioner Proffer made the motion to approve the motion to accept Capital Expenditures from Cassie Volunteer Fire Department for purchasing of the Skeeter F750 Step Side Brush Truck in the amount of \$206,183.00.

Commissioner Cheatham 2nd the motion. The motion passed unanimously. (Enclosure 5)

Commissioner Barclay requested update on Bay Door 3 damage and update for a 26' door. Captain George Sanchez presented capital expenditure request for \$10,433.25.

Commissioner Barclay requested a motion to pay Cassie Volunteer Fire Department \$10,433.25 for the modification of Bay 3.

Commissioner Lee made the motion to approve the motion to pay Cassie Volunteer Fire Department \$10,433.25 for the modification of Bay 3.

Commissioner Sanchez 2nd the motion. The motion passed unanimously. (Enclosure 6)

11. (AI) Administrative update of the Sales Tax Program for Burent County ESD No. 2 including update on reports from HdL – Strategic Plan #5 Goal 6

(AD) Commissioner Proffer noted that it was very uneventful this month. 2.6 YOY% (Enclosure 7)

12. (AI) Joint Task Force Report – Strategic Plan #5 Goal 1

(AD) Commissioner Barclay noted they met and productive updating and revisions to the strategic plan will will also include the 5-year financial forecast.

13. (AI) Discussion and/or action regarding the Service Provider Contract for FY2025-26 for Cassie VFD and action steps by Cassie VFD to resolve contract concerns.

(AD) Commissioner Barclay requested update for CVFD. Captain George Sanchez stated that they had not brought the By-Laws to the membership but that would occur this week.

Commissioner Barclay noted that we can keep this tabled until February 19, 2025 and discuss it again.

14. Discussion regarding SAFE-D Conference, January 29-31, 2026

(AD) Commissioner Barclay reminded everyone of dates and location. Thursday AM classes and ESD board will need 6 hours.

15. (AI) Compliance Report

- A. Publish ESD Administrative Information in the Burnet Bulletin during January.**
- B. Report on filing required report with Texas Department of Emergency Management by January 2, 2026**

(AD) Commissioner Barclay noted that this was completed in the comments section.

16. (AI) Election of Burnet County ESD No 2 Officers for 2026.

- A. President**
- B. Vice President**
- C. Secretary**
- D. Treasurer**
- E. Assistant Treasurer/Secretary**

(AD) Commissioner Cheatham made the motion to have officers stay the same in 2026 as previous year.

Commissioner Lee made the 2nd; motion passed unanimously.

17. (AI) Calendar of Events for February 19, 2026 Meeting

- A. Standing Agenda Items**
- B. Strategic Plan updates**
- C. Report on SAFE-D Meeting**
- D. Compliance with Texas Comptroller; Special Purpose District Filing**
- E. Compliance with Annual Cybersecurity Training**

18. Next meeting – Thursday, February 19, 2026, 6p.m. at the Cassie Volunteer Fire Department

19. (AI) Adjourn

(AD) With no additional business, the Burnet County Emergency Services District No 2, January 15, 2026, Meeting was adjourned at 7:28 p.m.

Signed by:

12232399F2A6468...

*Robbie Cheatham
Secretary
Emergency Services District No. 2
Burnet County
January 15, 2026*

DocuSigned by:

51B402402480430

*Sharon K. Barclay
President
Emergency Services District No. 2
Burnet County
January 15, 2026*



BURNET COUNTY EMERGENCY SERVICES DISTRICT No. 2
P. O. BOX 249
BUCHANAN DAM, TEXAS 78609-0249

NOTICE OF REGULAR MEETING

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a Regular Meeting of the Board of Emergency Services Commissioners of Burnet County Emergency Services District No. 2, to be held on Thursday, January 15, 2026, at 6:00 p.m. at the Cassie VFD Station located at 3900 RR 690, Burnet, Texas, 78611. This Agenda is posted at the Burnet County Courthouse and on the [Burnet County \(burnetcountytexas.org\)](http://burnetcountytexas.org) website.

The following agenda items will be discussed, considered and action taken as appropriate:

AGENDA

1. Call meeting to order. (Barclay)
2. Establish a quorum. (Barclay)
3. Pledge of Allegiance. (Barclay)
4. Invocation. (Barclay)
5. Welcome guests. (Barclay)
6. Comments from the Board and Public not scheduled on the agenda may be made. However, no action can be taken on these matters, and the Board will not debate the comments at this meeting. Comments regarding specific agenda items should occur when the item is called. There is a 2-minute speaking limit.
7. Accept minutes from the December 18, 2025 Meeting. (Barclay)
8. Burnet County ESD No. 2 Treasurer Report. (Lee)
9. Discussion and/or action regarding the disbursement of funds. (Lee)
10. Report from the Cassie Volunteer Fire Department.
 - A. Report from CVFD Leadership (Captain G. Sanchez)
 1. Number of calls.
 2. Staffing, Structure, Retention, Recruitment-Strategic Plan #3
 3. Training-Strategic Plan #4
 4. Community Involvement – Strategic Plan #7



BURNET COUNTY EMERGENCY SERVICES DISTRICT No. 2
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5. Equipment and Apparatus - Strategic Plan #2
6. Other department activity or concerns.
- B. Cassie VFD Financial Report (K. Nave)
- C. Discussion and/or action regarding Capital Expense request. (Sanchez)

11. Administrative update of the Sales Tax Program for Burnet County ESD No. 2 including update on reports from HdL- Strategic Plan #5 Goal 6 (Proffer)

12. Joint Task Force Report – Strategic Plan #5 Goal 1. (Barclay/Proffer/Sanchez/J. Foster)

13. Discussion and/or action regarding the Service Provider Contract for FY2025-26 for Cassie VFD and action steps by Cassie VFD to resolve contract concerns. (Barclay/Sanchez)

14. Discussion regarding SAFE-D Conference, January 29-31, 2026, (Barclay)

15. Compliance Report
 - A. Publish ESD Administrative Information in the Burnet Bulletin during January.
 - B. Report on filing required report with Texas Department of Emergency Management by January 1, 2026

16. Election of Burnet County ESD No. 2 Officers for 2026.
 - A. President
 - B. Vice President
 - C. Secretary
 - D. Treasurer
 - E. Assistant Treasurer/Secretary

17. Calendar of Events for February 19, 2026 Meeting
 - A. Standing Agenda Items.
 - B. Strategic Plan updates.
 - C. Report on SAFE-D Meeting.
 - D. Compliance with Texas Comptroller; Special Purpose District Filing.
 - E. Compliance with Annual Cybersecurity Training to begin.



BURNET COUNTY EMERGENCY SERVICES DISTRICT No. 2
P. O. BOX 249
BUCHANAN DAM, TEXAS 78609-0249

18. Next meeting – Thursday, February 19, 2026, 6p.m. at the Cassie Volunteer Fire Department.

19. Adjourn

Sharon K. Barclay
President
Burnet County Emergency Services District No. 2
Burnet County, Texas

The Board of Commissioners of Burnet County Emergency Services District No. 2 reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters as authorized by the Texas Government Code including, but not limited to, Sections: 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Security Devices/Security Audits), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues).

1:52 PM
01/08/26
Cash Basis

Burnet County Emergency Services District #2
Balance Sheet
As of December 31, 2025

	Dec 31, 25
ASSETS	
Current Assets	
Checking/Savings	
First State Bank of Burnet	295,175.82
FSB of Burnet-Sales Tax	22,027.77
Texas Class Invest - Reserve	454,602.97
Texas Class Invest - Sales Tax	340,049.93
Total Checking/Savings	1,111,856.49
Total Current Assets	1,111,856.49
TOTAL ASSETS	1,111,856.49
LIABILITIES & EQUITY	
Equity	
Unrestricted Net Assets	907,036.78
Net Income	204,819.71
Total Equity	1,111,856.49
TOTAL LIABILITIES & EQUITY	1,111,856.49

1:52 PM
01/08/26
Cash Basis

Burnet County Emergency Services District #2
Profit & Loss Detail
December 2025

Type	Date	Num	Name	Memo	Paid Amount
Income					
Government Contracts					
Local Government Contracts					
Deposit	12/05/2025		Burnet County Appraisal Dist.	11/16 - 11/30	13,913.14
Deposit	12/05/2025		Burnet County Appraisal Dist.	11/16 - 11/30/25	4.00
Deposit	12/19/2025		Burnet County Appraisal Dist.	12/1 - 12/15/25	38,106.05
Deposit	12/31/2025		Burnet County Appraisal Dist.	12/16 - 12/28/25	98,778.71
Total Local Government Contracts					150,801.90
Sales Tax Revenue					
Deposit	12/12/2025		Texas Comptroller	Ending 12/9/25	12,020.51
Total Sales Tax Revenue					12,020.51
Total Government Contracts					162,822.41
Interest Earned					
Deposit	12/31/2025			Interest	7.26
Deposit	12/31/2025			Interest	38.44
Total Interest Earned					45.70
Investments					
Interest-Investments					
Deposit	12/31/2025			Interest	1,529.65
Deposit	12/31/2025			Interest	1,087.09
Total Interest-Investments					2,616.74
Total Investments					2,616.74
Total Income					165,484.85
Expense					
Contract Services					
Cassie Volunteer Fire Dept					
Check	12/03/2025	1606	Cassie VFD	Dec 2025	23,192.50
Total Cassie Volunteer Fire Dept					23,192.50
Contract Labor					
Check	12/18/2025	1610	Megan L. Paz	Nov 2025	500.00
Total Contract Labor					500.00
CVFD-Rentention Bonuses					
Check	12/18/2025	1607	Sharon Barclay	FD Christmas gifts	140.61
Total CVFD-Rentention Bonuses					140.61
Legal Fees					
Check	12/18/2025	1608	Burns Anderson Jury Brenner, ...		125.00
Total Legal Fees					125.00
Outside Contract Services					
Burnet Co. Appraisal Dist.					
Tax Collection Legal Fees					
Deposit	12/05/2025		Burnet County Appraisal Dist.	11/16 - 11/30	4.00
Deposit	12/19/2025		Burnet County Appraisal Dist.	12/1 - 12/15/25	15.45
Total Tax Collection Legal Fees					19.45

1:52 PM
01/08/26
Cash Basis

Burnet County Emergency Services District #2
Profit & Loss Detail
December 2025

Type	Date	Num	Name	Memo	Paid Amount
Burnet Co. Appraisal Dist. - Other					
Check	12/18/2025	1609	Burnet County Appraisal Dist.	1st qtr fees	1,846.63
Total Burnet Co. Appraisal Dist. - Other					<u>1,846.63</u>
Total Burnet Co. Appraisal Dist.					<u>1,866.08</u>
Total Outside Contract Services					<u>1,866.08</u>
Total Contract Services					25,824.19
Other Types of Expenses					
Computer expense					
Check	12/05/2025		Google	mo. fee	168.85
Total Computer expense					<u>168.85</u>
Total Other Types of Expenses					<u>168.85</u>
Total Expense					<u>25,993.04</u>
Net Income					<u><u>139,491.81</u></u>

1:54 PM
01/08/26
Cash Basis

Burnet County Emergency Services District #2
Profit & Loss Budget vs. Actual
October through December 2025

	Oct - Dec 25	Budget	\$ Over Budget
Income			
Government Contracts			
Local Government Contracts	184,709.33	463,832.00	-279,122.67
Sales Tax Revenue	92,222.39	90,000.00	2,222.39
Total Government Contracts	276,931.72	553,832.00	-276,900.28
Interest Earned	202.52	300.00	-97.48
Investments			
Interest-Investments	6,314.90	12,000.00	-5,685.10
Total Investments	6,314.90	12,000.00	-5,685.10
Permit Income	650.00	0.00	650.00
Total Income	284,099.14	566,132.00	-282,032.86
Expense			
Capital Reserve	0.00	86,006.80	-86,006.80
Contract Services			
Accounting Fees	0.00	13,000.00	-13,000.00
Cassie Volunteer Fire Dept	69,580.50	278,322.00	-208,741.50
Contract Labor	1,506.25	6,000.00	-4,493.75
CVFD-Capital Expenditures	0.00	100,000.00	-100,000.00
CVFD-Rentention Bonuses	140.61	6,600.00	-6,459.39
HdL Companies	0.00	3,000.00	-3,000.00
Insurance-Liability & D.O.	1,533.00	2,200.00	-667.00
Insurance-Workers Compensation	346.00	400.00	-54.00
Legal Fees	2,250.00	5,000.00	-2,750.00
Outside Contract Services			
Burnet Co. Appraisal Dist.			
Tax Collection Legal Fees	42.89	0.00	42.89
Burnet Co. Appraisal Dist. - Other	1,846.63	7,500.00	-5,653.37
Total Burnet Co. Appraisal Dist.	1,889.52	7,500.00	-5,610.48
Total Outside Contract Services	1,889.52	7,500.00	-5,610.48
Total Contract Services	77,245.88	422,022.00	-344,776.12
Operational Reserve	0.00	46,383.20	-46,383.20
Operations			
Newspaper Advertisement	52.00	120.00	-68.00
Postage, Mail Service	0.00	200.00	-200.00
Total Operations	52.00	320.00	-268.00
Other Types of Expenses			
Community Involvement Expense	0.00	250.00	-250.00
Computer expense	506.55	3,000.00	-2,493.45
Memberships and Dues	0.00	1,750.00	-1,750.00
Uniforms and Printing	0.00	200.00	-200.00
Total Other Types of Expenses	506.55	5,200.00	-4,693.45
Travel and Meetings			
Conference, Convention, Meeting	1,475.00	5,000.00	-3,525.00
Travel	0.00	1,200.00	-1,200.00
Total Travel and Meetings	1,475.00	6,200.00	-4,725.00
Total Expense	79,279.43	566,132.00	-486,852.57
Net Income	204,819.71	0.00	204,819.71



December Calls

◦ In District:	11	Monday – Friday	
◦ Out of District:	3	8:00 – 17:00	
◦ Total:	<u>14</u>	◦ Total	3

In District Average Response Time Enroute to Scene:	6:58
In District Average Response Time Dispatch to Enroute:	2:44



December Type of Calls

Enroute At	Dispatch Type
12/6/2025 23:16	Public Service - Citizen Assist - Lift Assist
12/10/2025 13:09	Fire Cancelled - Spicewood
12/12/2025 20:55	Medical
12/13/2025 13:34	Medical - Illness - Psychological Behavior Issues
12/14/2025 9:28	Medical - Injury / Trauma - Fall
12/16/2025 6:59	Medical - Injury / Trauma - Motor Vehicle Collision
12/19/2025 5:20	Medical - Illness - Stroke / CVA
12/20/2025 4:43	Medical - Illness - Psychological Behavior Issues
12/23/2025 10:53	No Emergency - Cancelled
12/24/2025 9:25	Medical - Illness - Sick Case
12/24/2025 16:03	Medical - Illness - Breathing Problems
12/26/2025 0:24	Public Service - Citizen Assist - Lift Assist
12/29/2025 21:45	Public Service - Citizen Assist - Lift Assist
12/31/2025 23:18	Medical - Illness - Overdose / Poisoning

Type of Calls	# of Calls
Public Service	3
Cancelled	2
EMS	9

2025 Calls In District



In District

ESD	Response Zone	Incident Count
In-District	01-Cassie	38
In-District	02-Buena Vista	18
	15-Reveille Peak Ranch	10
In-District	17-FM 690	9
In-District	16-West SH 29	7
In-District	24-Big Chief RV Park	7
In-District	21-Lake Buchanan	4
In-District	04-The Willows	4
	23-Inks Lake State Park	2
In-District	05-Clear Creek	1
In-District	07-The Peninsula	1
In-District	10-The Emeralds	1
In-District	12-Park Road 4	1
In-District	22-Inks Lake	1
In-District	(NULL)	1
Total In-District YTD		105

Monday – Friday In District

8:00 – 17:00

Time	Response Zone	Incident Count
M-F 8-5	01-Cassie	18
M-F 8-5	02-Buena Vista	7
M-F 8-5	03-Laguna Vista	1
M-F 8-5	04-The Willows	2
M-F 8-5	06-Rocky Ridge	1
M-F 8-5	10-The Emeralds	1
M-F 8-5	12-Park Road 4	2
M-F 8-5	16-West SH 29	7
M-F 8-5	17-FM 690	4
M-F 8-5	15-Reveille Peak Ranch	1
M-F 8-5	22-Inks Lake	1
Total M-F 8-5		45

2025 Calls Out of District



Area	Response Zone	Incident Count
Out of District	30-OD- Hoover Valley VFD	15
Out of District	28-OD- Burnet VFD/ESD7	15
Out of District	27-OD- ELBVFD/ESD5	12
Out of District	29-OD- City of Burnet	9
Out of District	37-ODOC- Buchanan Dam VFD	7
Out of District	42-OD- Bertram FR/ESD4	4
Out of District	32-OD- Marble Falls Area/ESD 6	3
Out of District	34-OD- Granite Shoals FR/ESD 3	2
Out of District	36-ODOC- Spicewood	1
Out of District	39-ODOC- Tow VFD	2
Out of District	31-OD- Northeast BC FR/ESD 8	1
Total Out of District		71



2025 Total Calls

◦ In District: 148

Monday – Friday

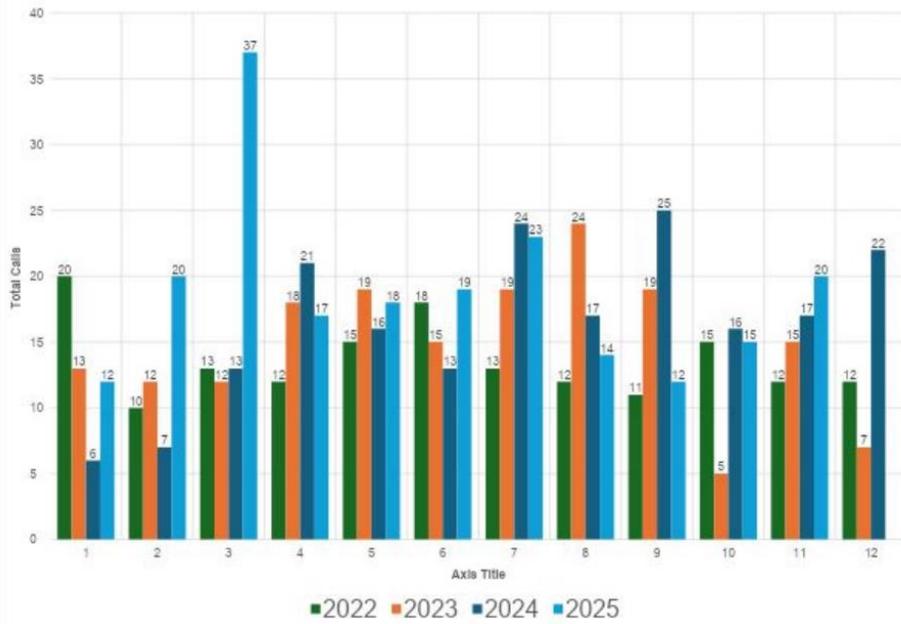
◦ Out of District: 73

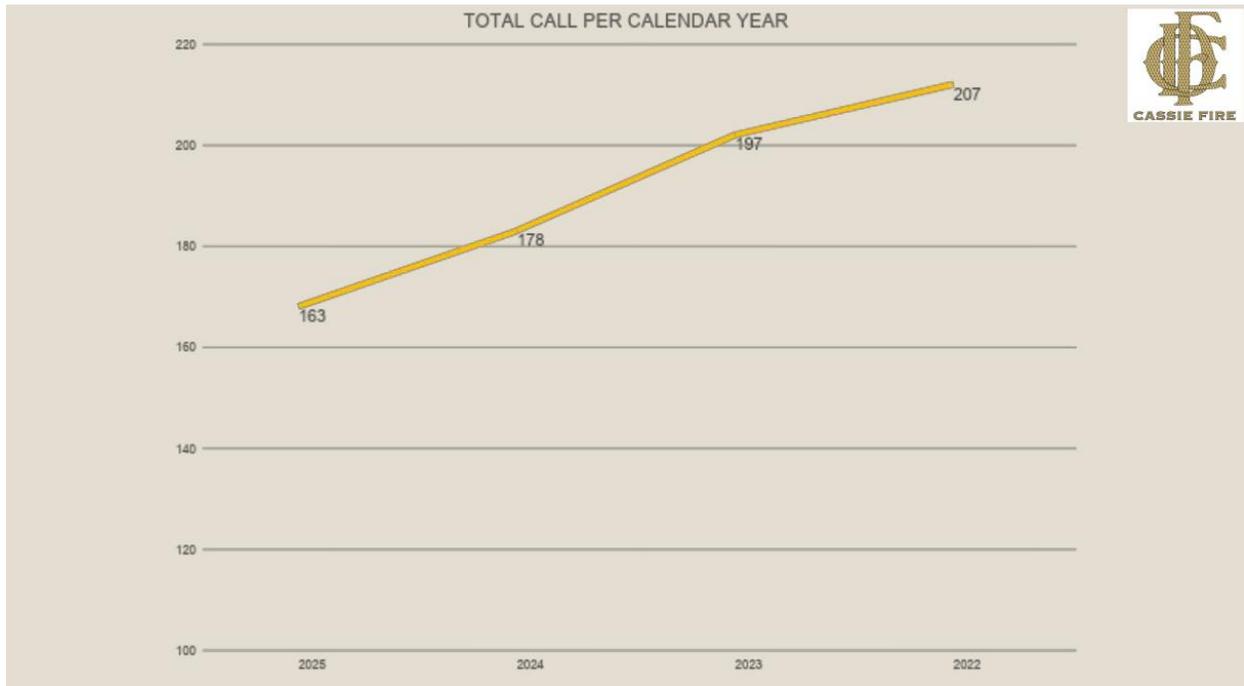
8:00 – 17:00

◦ Total: 221

◦ Total 45

Total Call Comparison '22 '23 '24'25





3:09 PM
01/06/26
Cash Basis

Cassie Volunteer Fire Department
Balance Sheet
As of December 31, 2025

	Dec 31, 25
ASSETS	
Current Assets	
Checking/Savings	
1010 · CASSIE VFD-ESD2	36,717.83
Total Checking/Savings	36,717.83
Total Current Assets	36,717.83
Fixed Assets	
1410 · Land	13,820.69
1420 · Furniture & Fixtures	17,066.09
1430 · Vehicles & Equipment	1,549,699.79
1440 · EMS Equipment	35,952.56
1450 · Communication Equipment	103,956.55
1460 · Buildings	115,593.61
1510 · Accumulated Depreciation	-1,195,689.72
Total Fixed Assets	640,399.57
Other Assets	
1100 · Grant Receivable	665.00
Total Other Assets	665.00
TOTAL ASSETS	677,782.40
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2010 · Employer & Emp. Payroll Tax	-0.16
2020 · Accounts Payable	3,086.00
Total Other Current Liabilities	3,085.84
Total Current Liabilities	3,085.84
Total Liabilities	3,085.84
Equity	
3010 · Unrestricted Net Assets-Ret.Ern	673,018.19
Net Income	1,678.37
Total Equity	674,696.56
TOTAL LIABILITIES & EQUITY	677,782.40

3:11 PM

01/06/26

Accrual Basis

**Cassie Volunteer Fire Department
Profit & Loss Detail
December 2025**

Date	Name	Memo	Class	Amount
Income				
4000 · Income				
4005 · ESD payments				
12/05/2025	ESD PA...	December	ESD	23,192.50
Total 4005 · ESD payments				23,192.50
Total 4000 · Income				23,192.50
Total Income				23,192.50
Expense				
5000 · ADMINISTRATIVE				
5025 · Office Supplies				
12/16/2025	Kim Nave	Reimb for Plastic Drawer for Supply Storage	ESD	59.53
12/23/2025	Chase C...	Apple Cloud Storage	ESD	0.99
12/23/2025	Chase C...	Office Depot - Return File Frame Kit	ESD	-91.98
12/23/2025	Chase C...	Office Depot - Hanging Folders, File Frame Kit, Drawer Organizer, Copy Pap...	ESD	185.22
12/23/2025	Chase C...	Optisigns Digital Signs - Annual Subscription	ESD	172.69
12/23/2025	Chase C...	Amazon - Storage Cabinet for Office	ESD	128.81
12/23/2025	Chase C...	Amazon - 2 Storage Cabinets (1 for Office and 1 for Training Room)	ESD	2,111.90
12/23/2025	Chase C...	Amazon - Patch Holder Board for Office	ESD	18.99
12/23/2025	Chase C...	Office Depot - Paper, Ruler	ESD	32.07
Total 5025 · Office Supplies				2,618.22
5040 · Subscrptn/Dues/Membrshp/RecMgmt				
12/23/2025	Chase C...	YMCA - Herwig, Sanchez, Lee, Dupont, Ganci	ESD	228.00
Total 5040 · Subscrptn/Dues/Membrshp/RecMgmt				228.00
5050 · Uniforms (Caps and Shirts)				
12/23/2025	Chase C...	Galls - White Uniform Shirt	ESD	64.94
Total 5050 · Uniforms (Caps and Shirts)				64.94
5076 · RECRUITMENT & RETENTION				
12/11/2025	Trailblaz...	Final Payment for Chriltmas Party	ESD	343.15
12/18/2025	Trailblaz...	Tip and To-Go Containers for Christmas Party	ESD	158.00
12/18/2025	Voided		ESD	0.00
12/23/2025	Chase C...	Eagle Engraving - Comm Bars and Bravery Medals Cancelled From Order	ESD	-315.95
12/23/2025	Chase C...	Amazon - Ladies Christmas Party Gift (Laura, Kim, Nancy) - Travel Bags	ESD	274.08
12/23/2025	Chase C...	GT Dist - First Responder Christmas Party Gifts (9 Gear Bags for George, T...	ESD	1,215.00
12/23/2025	Chase C...	The Dam Grill - Lunch for cleaning crew on 11-15-25 (5 People)	ESD	71.22
12/23/2025	Chase C...	Amazon - Christmas Party Gifts - 9 portable phone chargers	ESD	427.41
12/23/2025	Chase C...	Amazon - Christmas Party Gifts - 9 charging cords for the portable phone ch...	ESD	80.92
12/23/2025	Chase C...	XLR8 - Christmas Party Gifts - Names on Gear Bags	ESD	140.73
12/23/2025	Chase C...	Subway - Lunch Dan and George	ESD	16.64
Total 5076 · RECRUITMENT & RETENTION				2,411.20
Total 5000 · ADMINISTRATIVE				5,322.36
5300 · BUILDING AND GROUNDS				
5310 · Janitorial Supplies				
12/23/2025	Chase C...	Hoover - Mop Heads	ESD	16.66
Total 5310 · Janitorial Supplies				16.66
5315 · Refuse Collection				
12/23/2025	Chase C...	J Bar - Roll Off Dumpster for Clean Up	ESD	498.40
Total 5315 · Refuse Collection				498.40
5320 · Repairs and Maintenance				
12/09/2025	Dre Dup...	Reimb for parts for Water Tower - Tractor Supply	ESD	16.23
12/23/2025	Chase C...	Ring - Annual Subscription 11-16-25 to 11-16-26	ESD	108.24
12/23/2025	Chase C...	Circle S Pest Control - Qrty Treatment	ESD	88.00
Total 5320 · Repairs and Maintenance				212.47

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01/06/26

Accrual Basis

**Cassie Volunteer Fire Department
Profit & Loss Detail
December 2025**

Date	Name	Memo	Class	Amount
5330 - Electrical Service				
12/15/2025	PEC	Electric Oct 21 to Nov 19, 25	ESD	180.77
Total 5330 - Electrical Service				180.77
5335 - Telephone Service				
12/23/2025	Chase C...	Verizon - Phones and Cad	ESD	250.79
12/23/2025	Chase C...	281 Comm - Internet	ESD	167.00
Total 5335 - Telephone Service				417.79
Total 5300 - BUILDING AND GROUNDS				1,326.09
7000 - OPERATIONS				
7012 - Wex-Vehicles & Equip				
12/03/2025	WEX Bank	Fuel - Oct 24th to Nov 23-2025	ESD	308.04
Total 7012 - Wex-Vehicles & Equip				308.04
7015 - Equipment Maint/Repr-Vendor				
12/11/2025	Dan Lee	Repairs to Dry Hydrant at Inks Lake - Moore Supply Co	ESD	45.57
Total 7015 - Equipment Maint/Repr-Vendor				45.57
7030 - First Responder Supplies				
12/03/2025	Bound T...	8 Zoll Pads (4 adult, 4 ped) - Inv#86004616	ESD	1,173.13
12/23/2025	Chase C...	Choice Medical - Oxygen Tank Fill	ESD	20.00
12/23/2025	Chase C...	Bound Tree - Nebulizer, Curaplex, Collar, Tourniquet,	ESD	339.26
Total 7030 - First Responder Supplies				1,532.39
7050 - Personal Protect Equip-PPE				
12/23/2025	Chase C...	Haix - Fire Boots for M Foster	ESD	614.95
Total 7050 - Personal Protect Equip-PPE				614.95
7072 - SCBA MAINTENANCE & REPAIR				
12/16/2025	HEAT S...	Inv# 25-106816 - Qrtly Inspection and Repair of Cascade	ESD	1,017.26
Total 7072 - SCBA MAINTENANCE & REPAIR				1,017.26
7080 - Vehicle Maintenance/Repair				
12/09/2025	Third Co...	Sales Tax Credit for past invoices - CM# 708267	ESD	-35.80
12/09/2025	Third Co...	Gauges and Air Brake Hose for #4421 - Inv# 716615	ESD	88.93
12/09/2025	Third Co...	Air Brake Tubing for #4421 - Inv# 716687	ESD	84.91
12/09/2025	Third Co...	Coupling for #4421 - Inv# 766058	ESD	36.99
12/23/2025	Chase C...	Mister's Bubble Burnet - M Foster took Command to get it washed - no receipt	ESD	18.00
12/23/2025	Chase C...	O'Reilly - Wiper Blades for Command	ESD	60.27
Total 7080 - Vehicle Maintenance/Repair				253.30
7100 - Rescue Equipment - NEW				
12/03/2025	Municipa...	Battery for Hurst - Inv# IN2381665	ESD	821.12
Total 7100 - Rescue Equipment - NEW				821.12
Total 7000 - OPERATIONS				4,592.63
8000 - TRAINING				
8020 - Training -VENDOR				
12/23/2025	Chase C...	Safe-D - G Sanchez and T Herwig January 2026	ESD	590.00
Total 8020 - Training -VENDOR				590.00
Total 8000 - TRAINING				590.00
Total Expense				11,831.08
Net Income				11,361.42

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01/06/26
Cash Basis

Cassie Volunteer Fire Department
Profit & Loss by Class
October through December 2025

	ESD	FDE	TOTAL
Income			
4000 · Income			
4005 · ESD payments	69,580.50	0.00	69,580.50
Total 4000 · Income	69,580.50	0.00	69,580.50
Total Income	69,580.50	0.00	69,580.50
Expense			
5000 · ADMINISTRATIVE			
5005 · Accounting	46.68	25.36	72.04
5015 · Meetings	0.00	0.00	0.00
5025 · Office Supplies	2,633.19	0.00	2,633.19
5040 · Subscrptn/Dues/Membrshp/RecMgmt	753.00	0.00	753.00
5050 · Uniforms (Caps and Shirts)	64.94	0.00	64.94
5076 · RECRUITMENT & RETENTION	7,628.20	0.00	7,628.20
Total 5000 · ADMINISTRATIVE	11,126.01	25.36	11,151.37
5200 · PAID POSITION			
5205 · Base Salary	0.00	12,708.43	12,708.43
5215 · CVFD SS & Medicare Tax Match	0.00	972.19	972.19
Total 5200 · PAID POSITION	0.00	13,680.62	13,680.62
5300 · BUILDING AND GROUNDS			
5310 · Janitorial Supplies	16.66	0.00	16.66
5315 · Refuse Collection	498.40	0.00	498.40
5320 · Repairs and Maintenance	283.94	0.00	283.94
5330 · Electrical Service	668.66	0.00	668.66
5335 · Telephone Service	835.58	0.00	835.58
Total 5300 · BUILDING AND GROUNDS	2,303.24	0.00	2,303.24
6600 · INSURANCE			
6605 · Building and Property	1,174.59	0.00	1,174.59
6610 · Vehicle	2,614.41	0.00	2,614.41
6615 · Personnel Coverage	11,698.00	0.00	11,698.00
Total 6600 · INSURANCE	15,487.00	0.00	15,487.00
7000 · OPERATIONS			
7007 · CAD-Computer Aided Dispatch	5,386.12	0.00	5,386.12
7010 · Fuel-Vehicle and Equipment	113.81	0.00	113.81
7012 · Wex-Vehicles & Equip	718.49	0.00	718.49
7015 · Equipment Maint/Repr-Vendor	45.57	0.00	45.57
7030 · First Responder Supplies	3,663.48	0.00	3,663.48
7035 · Ladder, Pump & Hose Testing	1,890.00	0.00	1,890.00
7050 · Personal Protect Equip-PPE	614.95	0.00	614.95
7057 · Operations - Radio Service Fee	5,691.12	0.00	5,691.12
7072 · SCBA MAINTENANCE & REPAIR	1,017.26	0.00	1,017.26
7080 · Vehicle Maintenance/Repair	253.30	0.00	253.30
7095 · Fire Fighting Equipmt - NEW	4,474.68	0.00	4,474.68
7100 · Rescue Equipment - NEW	821.12	0.00	821.12
Total 7000 · OPERATIONS	24,689.90	0.00	24,689.90
8000 · TRAINING			
8020 · Training -VENDOR	590.00	0.00	590.00
Total 8000 · TRAINING	590.00	0.00	590.00
Total Expense	54,196.15	13,705.98	67,902.13
Net Income	15,384.35	-13,705.98	1,678.37

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01/06/26
Cash Basis

Cassie Volunteer Fire Dept. & EMS
Balance Sheet
As of December 31, 2025

	<u>Dec 31, 25</u>
ASSETS	
Current Assets	
Checking/Savings	
1010 · FSB of Burnet - 68007	136,604.56
Total Checking/Savings	<u>136,604.56</u>
Total Current Assets	<u>136,604.56</u>
TOTAL ASSETS	<u><u>136,604.56</u></u>
LIABILITIES & EQUITY	
Equity	
3010 · Unrestricted Net Assets	130,101.28
Net Income	6,503.28
Total Equity	<u>136,604.56</u>
TOTAL LIABILITIES & EQUITY	<u><u>136,604.56</u></u>

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**Cassie Volunteer Fire Dept. & EMS
Profit & Loss Detail
December 2025**

01/06/26

Accrual Basis

Date	Name	Memo	Cl...	Amount
Income				
4000 · INCOME				
4010 · Individual Donations				
12/29/2025	Eugene Ehler	Donation through PayPal	FD	206.46
Total 4010 · Individual Donations				206.46
Total 4000 · INCOME				206.46
Total Income				206.46
Expense				
5000 · ADMINISTRATIVE				
5060 · Checks/Dep Slips/Stamp/Banking				
12/29/2025	PayPal Donations	Deposit	FD	6.46
Total 5060 · Checks/Dep Slips/Stamp/Banking				6.46
Total 5000 · ADMINISTRATIVE				6.46
Total Expense				6.46
Net Income				200.00

Enclosure 5



Request for Approval and Funding of Capital Expenditures

Cassie Volunteer Fire Department and EMS INC.

Burnet County, TX

Service Provider for Burnet County ESD #2

Staffed by Professional Volunteers Since 1977

“Guardians of Our Communities”



Capitla Expenditure Expense Request. Large Brush Truck				
Component Description	Category	Price		
Ford F750 - 4X4 - Diesel - 4Dr - XL	Chassis	\$174,939.68		
Chassis Components	Tires, Bumpers, Large Wheels	\$42,310.44		
Wildland Body Components	Hose reels, trays, compartments	\$90,473.69		
Wildland Plumbing	Pump, cab controls, whip lines , monitor	\$115,015.75		
Electrical	Lights bars, sirens, chargers, scene lights	\$31,891.63		
Graphics	Decals, Roof Numbers, Refletive Stripe	\$10,357.31		
Required Components	Wiring Hareness, prep, pump test, assembly	\$23,073.48		
Other		\$2,184.00		
Cost Vehicle			\$490,245.98	
Discounts (minus)			\$20,562.98	
Total Cost Vehicle with Discount			\$469,683.00	
Buy Board 746-24 (Fire) Fee			\$1,500.00	\$471,183.00
Estimated Reimbursement Texas Forrest Service Grant				\$265,000.00
Total Capital Expenditure Request for New Large Brush Truck				\$472,183.00
Total Cost after Reimbursement from Texas Forrest Service Grant				\$206,183.00

Option	Component Description	Category
C-6081	Ford F750 - 4X4 - Diesel - 4Dr - XL	Chassis
C-5246	Variable Cab to Axle	Chassis
C-5923	Race Red, Ford, OEM Paint	Chassis
C-3543	None - No Cab Steps	Chassis
C-3479	No Lift or Larger Tires	Chassis
C-6113	Tires/Wheels - Dually - Toyo M608Z 265/70R19.5	Chassis
C-6114	Spare - Toyo M655 265/70 R19.50	Chassis
C-4715	Custom Fabricated Tilting Bumper/Grill Guard (Large Truck)	Chassis
C-4087	Front Bumper - Bed Lined Finish	Chassis
C-4139	Bumper Platform, Large Truck	Chassis
C-3501	None - No Fog Lights	Chassis
C-3498	Skid Plate 5/16 inch (Front/Bumper)(HD)	Chassis
C-3511	Winch Power Plugs, 12V, Quick Disconnect	Chassis
C-3520	Console - Poly Enclosure	Chassis
C-4551	Power Outlets, Dual 4.8A USB, Cab	Chassis
C-3533	Radio Install - 1 Radio (Customer Provided) - Antenna Not Included	Chassis
C-5180	Camera System - OEM - Rear Camera	Chassis
C-4342	Rear Receiver - Large - Winch/Rope/Trailer	Chassis
C-3530	Trailer Plug - 12V - 7 Pin	Chassis
C-4014	Step-Side Body, Alum, 168" x 100", 115" CA	Wildland Body
C-4131	DA Finish	Wildland Body
C-6071	Gate Skin, Step-Side	Wildland Body
C-4300	Compartment, D/S, Lift-Up Dual Door 72"	Wildland Body
C-4301	Compartment, P/S, Lift-Up Dual Door 72"	Wildland Body
C-4555	Rear Center Under Body Compt 120"	Wildland Body
C-4439	D/S Hose Tray - slotted - 72"	Wildland Body
C-4449	P/S Hose Tray - Slotted- 72"	Wildland Body
C-3615	Rear Fold Down Step	Wildland Body
C-3614	Rear Step, Pull out, Standard	Wildland Body
C-4350	SCBA Bottle Storage	Wildland Body
C-3812	750 Gallons, Poly	Wildland Plumbing
C-3660	Water Tank Gauge - Rear+Cab	Wildland Plumbing
C-3676	Pump, Hale, Aux, Diesel, HPX75-KBD 24	Wildland Plumbing
C-3689	Aux Fire Pump Mntg, P/S Rear, Bolted	Wildland Plumbing
C-3700	Pump Enclosure, Small - Diesel Pump	Wildland Plumbing
C-4408	Pump Fuel from Chassis - Diesel	Wildland Plumbing
C-4163	Pump Panel - Pump Enclosure Mounted	Wildland Plumbing
C-4219	In Cab Pump Controls - Diesel Pump	Wildland Plumbing
C-3706	Manifold, SS (Standard)	Wildland Plumbing
C-4733	Valves, S/S, Quarter Turn	Wildland Plumbing
C-3897	NH Hose Threads	Wildland Plumbing
C-3704	2.5" Pump Intake Plumbing	Wildland Plumbing
C-3715	Tank Fill and Cooling Line 1" Water Tank	Wildland Plumbing
C-5043	No 2.5" Discharge	Wildland Plumbing
C-3710	Discharge, 1.5", Rear, w/1.5" cap	Wildland Plumbing
C-3712	Discharge, 3/4"GH, Rear, Garden Hose Out	Wildland Plumbing
C-3711	Discharge, 1.5", Rear, Pre-connect	Wildland Plumbing
C-3739	Whip Hose Lines (2) Front Body 1" x 10'	Wildland Plumbing
C-3722	Hose Reel, Hannay, D/S Mount	Wildland Plumbing
C-3737	Roller, Hose Reel, Top	Wildland Plumbing
C-3726	150 Foot of 1", Reel Capacity	Wildland Plumbing
C-4019	Hose, Water, 300#, 1" x 100'	Wildland Plumbing
C-3714	Ground Sweep Discharges, Front Bumper	Wildland Plumbing
C-4210	TFT EF-1 Front Bumper Monitor	Wildland Plumbing
C-5705	Supply Line, Front Bumper	Wildland Plumbing
C-3693	Foam System, Scotty #4171	Wildland Plumbing
C-3661	Foam Tank Capacity, 10 Gallons, Class A,	Wildland Plumbing
C-4535	Siren, Electronic, Whelen, Core	Electrical

C-5822	CCTL7, 21-Button Siren Controller	Electrical
C-3747	Siren Speaker (1)	Electrical
C-5662	Lightbar, Whelen, Legacy, WeCanX	Electrical
C-4563	Lightbar Mount Cab Roof, No Guard	Electrical
C-5790	Warning Lights, Whelen, M-6 Series, (12)	Electrical
C-3752	Scene Light, Combo, Rigid 20"	Electrical
C-3755	Scene Light, (4) Rigid	Electrical
C-6047	Brow Light, HVIZ, 46", Lightbar Mount	Electrical
C-4070	Ground Lights - Chassis - LED Strips - 4Door	Electrical
C-3617	Ground Lights, Under Rear Step	Electrical
C-3764	Stop/Tail/Turn Lights, Whelen M6BTT/M6FC	Electrical
C-3765	Back up Lights, Whelen M6 Series, LED	Electrical
C-5695	Battery Charger, Kussmaul Chief	Electrical
C-3598	Door Ajar Light, LED	Electrical
C-3777	Stripe, Reflective, 3M Diamond Grade, Front Chevron,	Graphics
C-3779	Stripe, Reflective, 3M Diamond Grade, Rear Chevron,	Graphics
C-3769	Custom Door Graphics	Graphics
C-3766	Lettering, Cab, 3" Reflective	Graphics
C-3772	1 - 4 - 1 Reflective Stripe	Graphics
C-4195	Cab Roof Numbers	Graphics
C-3525	Battery Switch, Master Disconnect, CH, R	Required Components
C-3759	Fuse Box	Required Components
C-3758	Back Up Alarm	Required Components
C-3763	License Plate, Mounting	Required Components
C-3762	Clearance Lights, LED, DOT	Required Components
C-4429	Mud Flaps, Rear Wheels, SEV Logo	Required Components
C-3570	Emblems, Skeeter	Required Components
C-4022	Drawings	Required Components
C-3760	Electrical Harness & Wiring	Required Components
C-3780	Capacities Placard, Reflective	Required Components
C-3474	Chassis Prep	Required Components
C-3630	Final Assembly	Required Components
C-3795	Operational Pump Test	Required Components
C-3796	12V Electrical Load	Required Components
C-3799	Road Test, 10 miles	Required Components
C-5863	Skeeter Parts Disclaimer	Required Components
C-3800	5-Year Parts & Labor/10-Year Body Integr	Required Components
C-4523	Basic Apparatus Labeling	Other
C-3785	Pre-Construction Conference, At Factory	Other
C-4269	Final Inspection at Skeeter	Other
C-3790	Training, Factory Supplied, Factory loca	Other
C-3792	Delivery, Purchaser Pickup	Other
C-3787	Payment Terms, 100% on Delivery and Acce	Other

Siddons Martin Emergency Group, LLC
1506 Interstate 35 W
Denton, TX 76207-2402
GDN P115891
TxDMV Dealer License No. A173067



January 9, 2026

Thomas Herwig, Lieutenant
 Cassie Volunteer Fire Department
 3900 FM 690
 Burnet, TX 78611

Proposal For: One (1) Skeeter F750 Step Side Brush Truck

Siddons-Martin Emergency Group, LLC is pleased to provide the following proposal to Cassie Volunteer Fire Department. Unit will comply with all specifications attached and made a part of this proposal. Total price includes delivery FOB Cassie Volunteer Fire Department and training on operation and use of the apparatus.

Description	Amount
Bid s3998: One (1) Skeeter F750 Step Side Brush Truck	
(Unit Price - \$469,683.00)	
Delivery within 23-24 months of order date	
QUOTE # - SMEG-0011103-2	
Vehicle Price	\$469,683.00
S3998 - UNIT TOTAL	\$469,683.00
SUB TOTAL	\$469,683.00
BuyBoard 746-24 (FIRE)	\$1,500.00
TOTAL	\$471,183.00

Price guaranteed until 3/6/2026

Additional: This proposal is valid for Skeeter Emergency Vehicles Bid S3998.

Please make your purchase order to:

Cavender Grande Ford
 4358 Lockhill Selma
 San Antonio, TX 78249

Due to global supply chain constraints, any delivery date contained herein is a good faith estimate as of the date of this order/contract, and merely an approximation based on current information. Delivery updates will be made available, and a final firm delivery date will be provided as soon as possible.

Truck Guidelines

Rural Volunteer Fire Department Assistance Program

All fire departments receiving cost-share funding for the purchase of a vehicle must comply with the following special requirements:

1. All department personnel must be trained in the proper operation and maintenance of trucks, pumps, systems, and related equipment. Personnel training must be documented.
2. All vehicles acquired under this program must be maintained in firefighting service for a period of 10 years from the reimbursement check date. If a cost-shared vehicle is sold before the end of its 10-year service life under this program, the grant recipient may be required to reimburse the program for 90% of the proceeds from the sale of the vehicle. The grant recipient must notify TFS in advance and must obtain clearance to sell or transfer a grant vehicle before the end of its 10-year service life. The Funding Committee may waive on a case-by-case basis the requirement that 90% of the sale proceeds be returned to the program. Recipients receiving transferred vehicles prior to the end of their 10 year service life shall be subject to the terms and conditions as described in this section.
3. All vehicles must be meet the minimum standards as described in the attachment "Minimum Standards and Specifications for Firefighting Vehicles."
4. An Affidavit of Non-Collusion (page 2) must be completed, signed, and notarized by the seller of the vehicle. The Fire Department must submit the completed affidavit to the Texas A&M Forest Service before a grant reimbursement may be paid.
5. The purchase of pre-owned vehicles and equipment requires advance evaluation and approval by the Texas A&M Forest Service. An applicant must contact the Capacity Building Department before purchasing a used vehicle or used equipment. Failure to receive this special advance clearance may void your grant approval.
6. Vehicles purchased, paid in full, prior to the award date are ineligible for reimbursement under this program.

Responsibilities of the Fire Department Following Notice of Grant Approval:

1. Accept the award via [FireConnect](#).
2. Purchase the approved item(s). *Remember to obtain special approval for a pre-owned vehicle.*
3. Submit for Reimbursement via [FireConnect](#), and upload the following supporting documents:
 - Affidavit of Non-Collusion
 - Proof of Payment
 - Copies of Signed Check(s)
 - Credit Card Receipt(s)
 - Paid Vendor Invoice(s) showing the last 4 digits of credit card used
 - Bank/Credit Card Statement(s) Showing the Purchase
4. A member of our Field Staff must perform an inspection of the vehicle at the fire station before a grant reimbursement can be issued.
5. Grants for firefighting vehicles will expire **12 months** from the approval date. Extensions may be available upon request via [FireConnect](#).



Updated 8/4/2025

Minimum Standards and Specs for Firefighting Vehicles

All vehicles funded under this program must be fire suppression vehicles and must meet the following minimum standards. These standards are developed to establish broad equipment categories for funding and review. They are not intended as "bid ready" equipment specifications. Departments are strongly encouraged to add capabilities and features required to meet local needs.

WEIGHT AND BALANCE

The fully loaded and equipped operating weight of the vehicle must not exceed the Gross Vehicle Weight Rating (GVWR) of the vehicle as determined by the manufacturer, nor the Gross Axle Weight Rating (GAWR) of the vehicle as determined by the manufacturer. The vehicle weight must be balanced so that the vehicle is easy to control. The vehicle center-of-gravity must be low enough to safely operate in curves and on side slopes. The vehicle must have effective brakes that can stop the vehicle without brake fade.

TANKS

- All vehicles must have a water tank with a minimum capacity of 200 gallons.
- All water tanks must be baffled.
- All water tanks constructed of mild steel must be protected from corrosion.

<u>Small Brush Truck</u> <i>Design Minimums</i>	<u>Large Brush Truck (2.5/5 Ton Military)</u> <i>Design Minimums</i>	<u>Water Tender</u> <i>Design Minimums</i>
200 Gallon Water Tank 100 GPM Pump @ 100 psi Ability to draft water at a minimum of 12 vertical feet 2.5" pump discharge Minimum ¾ ton chassis	500 Gallon Water Tank 250 GPM Pump @ 40 psi Ability to draft water a minimum of 12 vertical feet 2.5" pump discharge Minimum 22,000 pound GVWR chassis	1,000 Gallon Water Tank 250 GPM Pump @ 40 psi Minimum Dump Valve of 4.5 inch (round or square)* Ability to draft water a minimum of 12 vertical feet 2.5" pump discharge Minimum 22,000 pound GVWR chassis
<i>Ultra High Pressure Option</i> 200 Gallon Water Tank 6 GPM Pump @ 1100 psi Minimum ¾ ton chassis	<i>Ultra High Pressure Option</i> 500 Gallon Water Tank 6 GPM Pump @ 1100 psi Minimum 22,000 pound GVWR chassis	*In place of a gravity dump valve, a dedicated, hard-piped 3" or larger discharge may be used, supplied by a pump rated at a minimum of 750 GPM @ 40 psi.

OTHER INFORMATION

- All slippery surfaces where personnel will step must have skid plates or abrasive surfaces to prevent personnel from slipping under wet conditions.
- Vehicle must have back-up alarm.
- Vehicle must have illuminated pump controls.
- Vehicle must have vehicle lighting and markings as required by law.
- Pumper conversions are allowed, provided they still meet the design minimums.



Updated 8/4/2025

Notice to Purchasers of New Fire Trucks

These guidelines apply for those purchasing a truck in Texas.

The sale and lease of new motor vehicles in Texas is regulated by the Texas Occupations Code, Title 14, Regulation of Motor Vehicles and Transportation, Chapter 2301, Sale or Lease of Motor Vehicles. The law is administered and enforced by the Texas Department of Transportation (TXDOT).

The law requires that vehicle manufacturers, converters, representatives, and franchised dealers be properly licensed and that they comply with certain standards of conduct.

According to TXDOT interpretations, a franchised dealer, and only a franchised dealer, is legally allowed to sell a new fire truck in Texas. This applies whether the truck offered for sale is a manufactured vehicle or a converted vehicle.

Manufactured Vehicles

A fire truck that meets or exceeds the legal definition of a "fire-fighting vehicle" is considered a manufactured product and the entity that builds it is considered a "manufacturer".

Manufacturers cannot sell motor vehicles directly to consumers in Texas, including municipalities, and must have at least one franchised dealer located in the state in order to maintain their license.

Converted Vehicles

A fire truck that does not meet the legal definition of a "fire-fighting vehicle" is considered a converted product (conversion). It is a new motor vehicle chassis that has something substantial done to it prior to being sold to an end-user. The entity that builds it is considered a "converter".

Neither converters nor their representatives are allowed to sell converted vehicles directly to consumers. A new fire truck that is considered a conversion may only be sold to an end-user, including a municipality, by a Texas dealer franchised and licensed to sell the make of the chassis of the converted product.

A licensed, franchised dealer must be listed as the seller or bidder of a new vehicle. This dealer must invoice the end-user for the entire purchase price of the vehicle including the conversion package, must obtain payment for the entire purchase price, and must perform the title work on the completed vehicle.

What Should A Fire Department Do?

1. Comply with the law:
 - Determine that the manufacturer or converter of a fire truck is properly licensed to do business in Texas.
 - Determine that the fire truck is to be sold to the end-user by a licensed franchised dealer.
2. Contact Texas Department of Motor Vehicles for information:
Telephone: 1-888-368-4689
Website: <https://www.txdmv.gov/dealers>

Texas A&M Forest Service is providing this notice for educational purposes only, in an effort to promote compliance with the law. The final authority for communication, interpretation, and enforcement resides with the Texas Department of Motor Vehicles. Buyers and sellers of new fire trucks are encouraged to contact TXDOT directly for clarification and guidance.



Updated 8/4/2025



Request for Approval and Funding of Capital Expenditures

Cassie Volunteer Fire Department and EMS INC.

Burnet County, TX

Service Provider for Burnet County ESD #2

Staffed by Professional Volunteers Since 1977

"Guardians of Our Communities"



Request for Capital Expenditure to replace bay 3 overhead door due to damage and update modification.

Cedar Park Door		
ITEM	Item	AMOUNT
1	GDCO.CLO.SPECORDER: 26-2 x 11 24ga Cassin Door	\$7,995.00
2	COM INSTALLATION LABOR: Commercial Installation Labor	\$1,285.00
3	OP-LM-3GAXUM-RDC: Operator, L&M Master Maxum RDC Comm Jackshaft 1200	\$2,099.00
4	COM INSTALLATION LABOR: Operator Install	\$300.00
5	GDH&P-UN-BEKAD&SP&ED&ARM Bracket, Adjustable Spreader Arm	\$69.00
6	GDH&NO-UN-3&P&EF: Angle, 1 1/2"x1/8" 120A Prefinished	\$270.00
7	CONSUMABLE: Misc misc fasteners, etc	\$75.00
8	EQUIPMENT RENTAL: Scissor lift	\$200.00
9	R&B TRIP CHARGE ZONE 1: Fuel fee	\$40.00
10	OP&A-L&M-8&H&LM: Remote, L&M Master 1 Button	\$117.00
Cedar Park Door Total		\$12,450.00
TMB Construction		
ITEM	Item	AMOUNT
1	Framing labor / Lumber Package 3/8" LVL Double LVL Header material and labor Attach Top Plate for LVL to sit on, install LVL LVL This service includes skilled labor for assembling the structural framework (walls, floors, roofs) based on project plans, ensuring structural integrity and code compliance. The Lumber Material Package frames either 2x6 or better kiln-dried 2x6 or 2x4 studs, along with all necessary plates, headers, and connectors. The ZIP System sheathing integrates structural OSB with a moisture-resistant barrier, enhancing weather protection and energy efficiency. ZIP System tape is used for moisture air and moisture control. This package	\$5,625.00
2	Exterior Siding Materials / Labor Repair siding as needed with demo/replacement of DV, includes trim This service includes the supply and installation of high-quality exterior siding materials chosen for durability, aesthetics, and weather resistance. Options include vinyl, fiber cement (Hardie), wood, composite panels, or other specified materials based on project requirements. The material package comes complete with all necessary trim, fasteners, and accessories for a full, secure installation. All materials are selected to meet or exceed local building codes, offering long-lasting protection against the elements while enhancing the structure's curb appeal. Skilled labor is provided for the precise installation of exterior siding, whether it's metal panels, composite, wood, Hardie (fiber cement), or other materials. The process includes surface preparation, cutting, fitting, and securing of the siding to ensure a weather-tight, durable fit. This includes the installation of trim, flashing, insulation, and sealing of seams to protect against moisture, wind, and other environmental factors. All installation practices follow manufacturer specifications and local building codes to ensure long-term performance and aesthetic appeal.	\$1,500.00
3	Exterior Paint Paint exterior and interior walls and exterior Paint Stain - Sherwin-Williams includes full exterior finish of all new siding, trim, doors, and exposed wood surfaces using premium Sherwin-Williams products Surface Preparation: Power washing (if needed), caulking joints and seams, sanding of rough areas, and priming of bare wood or new siding surfaces to ensure proper adhesion and long-lasting protection. Paint or Stain Application: Two coats of Sherwin-Williams exterior-grade paint or stain applied to siding, trim, fascia, and trim. Includes application to exterior doors, or windows, and architectural features within the new addition. Wood Stain Option: For cedar or exposed wood, includes oil-water-based penetrating stain with UV protection, per owner's choice Clean-Up: Site protection during painting and full cleanup upon completion. Final color(s) and finish (e.g., flat, satin, semi-gloss) to	\$1,000.00
TMB Construction		\$8,125.00
SubTotal Cost		\$20,575.00
Allcat Claims Services LLC		
ITEM	Allowances	AMOUNT
	Ceiling Rear Elevation removal and Paint	\$5,119.54
	Rear Garage Mark Prep Materials cleaning	\$5,532.93
	Dump trailer removal Debit Removal	\$385.47
Replacement Cash Value - Depreciation = Actual Cash Value		\$11,037.94
Less Deductible (-)		\$2,500.00
Plus Total Recoverable Depreciation (+)		\$1,603.81
Net Claim if Depreciation is recovered		\$10,141.75
Capital Expenditure Request Amount		\$10,433.25

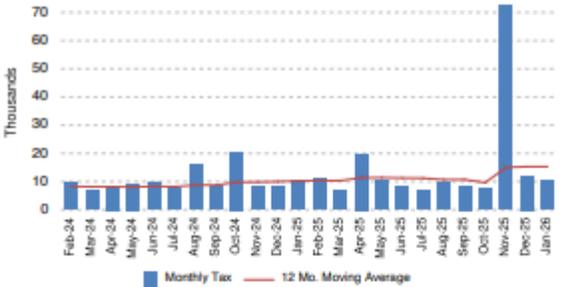
Enclosure 7

HdL Companies
SALES TAX SNAPSHOT
 Burnet Co ESD 2
 Jan-26

Sales Tax Net Payments

FY Mo.	FY2025	FY2026	YoY % Change
Oct	\$ 20,616	\$ 7,489	-63.7%
Nov	\$ 8,346	\$ 72,713	771.2%
Dec	\$ 8,329	\$ 12,021	44.3%
Jan	\$ 10,456	\$ 10,504	0.5%
Feb	\$ 10,949		
Mar	\$ 6,561		
Apr	\$ 19,880		
May	\$ 10,122		
Jun	\$ 8,413		
Jul	\$ 6,742		
Aug	\$ 9,694		
Sep	\$ 8,592		
FYTD	\$ 47,747	\$ 102,727	115.1%
FY Total	\$ 128,699		

Sales Tax Net Payments Trend



Sales Tax Net Payments Change - YoY



Top 10 Taxpayers

Rank	Company	FYTD Collections	% Total
1	DISCO PRESENTS INC.		
2	AMAZON.COM SERVICES LLC (MARKETPLACE)		
3	SMS BUCHANAN BUSINESS INC		
4	AMAZON.COM SERVICES LLC		
5	NEXT LEVEL SPORTS		
6	VISTA WINDOWS & DOORS INC.		
7	BUCHANAN SEPTIC TANKS INC.		
8	REVELLE PEAK RANCH SOLUTIONS LLC		
9	TORR NA LOCHS LLC		
10	JIM EACHUS		
Top 10 Companies		\$ 88,247	84.2%
1105 Other Large Companies		\$ 13,856	13.2%
Small Companies/Other		\$ 2,603	2.5%
Single Local Tax Rate (SLT)		\$ 156	0.1%
Total		\$ 104,863	100.0%

Industry Segment Collections Trend - YoY % Chg

SEGMENT	Aug	Sep	Oct	Nov	Dec	Jan
Retail Trade	-43.7%	27.0%	13.8%	11.8%	20.7%	19.1%
Recreation, Arts, Entmt	-65.3%	-8.9%	-96.8%	15805.3%	0%	-33.5%
Manufacturing	-73.6%	-61.5%	-68.1%	106.3%	20.7%	94.0%
Telecom	-19.0%	14.7%	2.0%	-24.5%	109.2%	-64.5%
Admin, Support, Waste Mgmt	131.9%	39.5%	-85.1%	-226.9%	-50.5%	-44.9%
All Others	41.9%	-31.4%	10.4%	30.4%	77.2%	-49.2%
Total Collections	-35.9%	8.4%	-64.8%	810.3%	27.8%	2.6%

Sales Tax Collections by Industry Segment

